

Plymouth Growth & Development Corporation | **BOARD OF DIRECTOR'S PUBLIC SESSION MINUTES**
July 14, 2009

Members Present: Leighton Price, Christine Pratt, Alan Zanotti, & Richard Knox

Absent: Charlie Bletzer, Bill Hallisey & Dick Quintal

5: 02 p.m. Public Comment

Chairman of the Commercial Fisherman's Association Peter Merritt and members of his group are present to offer input regarding PGDC's thoughts about changing the current parking arrangements in the Fisherman's lot to also accommodate resident permit holders during off times. They are concerned about losing their parking spaces and further complain that East Bay Grille is using their lot for overflow parking. The Board reassures the group that PGDC does not want to take their spaces away, they are simply looking for creative ways to increase parking and think accommodating residential permit holders during down times might be a good way to do this when there is available space in that lot. PGDC was unaware that East Bay Grille employees were directing overflow parking to that lot and will speak with management and put a stop to it immediately. After further clarification, the Association is not opposed to allowing people to park in the lot, as long as it is not during their prime usage times. They agree 5pm seems like a reasonable time to open up the ten spaces that about the Cherry's Bait parking lot. Mr. Knox will study the area over the next few months to make sure this arrangement works; the Board can always revisit this issue later if there is a need to.

Mr. Zanotti motions to allow Resident Permit holders to park in the Commercial Fisherman's lot after 5pm and Ms. Pratt seconds

Passed | 4-0-0

5:29 p.m. Mr. Hallisey Resignation –

Mr. Hallisey sent his resignation letter to the BOS, effective immediately, so he can place his full concentration on his new position with the BOS. Kim will send him a letter of thanks and Mr. Price will speak with the BOS about advertising the open seat on the Board.

Ms. Pratt motions for Mr. Zanotti to assume the Board Officer position of Secretary and Mr. Knox seconds

Passed | 4-0-0

The remaining Board Officers must change signatory information for checks at the bank and Mr. Zanotti will get the PGDC office key from Mr. Hallisey.

5:36 p.m. Park Plymouth –

Summer staffing needs:

Mr. Ruggiero has Jury Duty at Brockton Superior Court every Friday from July 10, 2009 through October 2, 2009, from approximately 9am-5pm. Mr. Ruggiero is confident that with four people on staff, there is no reason why Park Plymouth cannot operate efficiently. Mr. Price will draft a letter to Brockton Superior Court requesting an excusal.

Monitoring Equipment:

Glynn Electric is meeting Mr. Ruggiero on the waterfront Thursday to assess security measures for the P&D machines. It will cost about \$4,900.00 for security equipment for all eight machines and software.

For approximately the same price, Cubic has equipment and software that does the same thing as what Glynn Electric offers, plus a monitoring system for the Park Plymouth office. Mr. Ruggiero will be speaking with Cubic further about possible solutions and will report to the Board next week.

5:55 p.m. Ms. Pratt motions to enter Executive Session under MGL, Ch. 39, 23A-24 to discuss security related matters and some Executive Session minutes and Mr. Zanotti seconds

Roll Call Vote:

Mr. Knox –Yes
Mr. Zanotti –Yes
Mr. Price –Yes
Ms. Pratt –Yes

6:47 p.m. Mr. Knox motions and Ms. Pratt motion to adjourn Executive Session and enter Public Session.

6:49 p.m. Financial Matters –

Meeting with Auditor:

The Board Officers met with the Auditor last week and received the 2008 Management Report and the “Unqualified” opinion on PGDC’s 2008 finances. The Auditor has everything they need to perform an audit for 2006 and will complete a statement for that year. Once Attorney Marzelli reviews the 2008 report, the auditor will finalize it. The Auditor will also begin working on the 2009 Draft in November so PGDC can file it within 60 days of fiscal year end.

Ms. Pratt will document a Risk Assessment Policy for the Board to review within the next couple of weeks.

Bike Rack Responses:

Ms. Pratt reviews the two RFP’s we received, one from Dero and the other Street Scapes. We need to purchase some racks from each vendor because neither carries all racks requested in our RFP. Ms. Pratt will call each vendor to clarify their offers and report to the Board next week.

PGDC did not receive the Makepeace Grant.

Ms. Pratt has collected some written endorsements from the local businesses that will have racks placed outside of their storefront.

Community Reinvestment Policy:

The Board suggests some changes to the Draft of this policy. The Board will decide next week which events they want to commit to giving annual monies.

Mrs. Arrighi would like to schedule some time with the Board in August to discuss the MOA.

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: _____ Date: _____
Alan P. Zanotti, Secretary